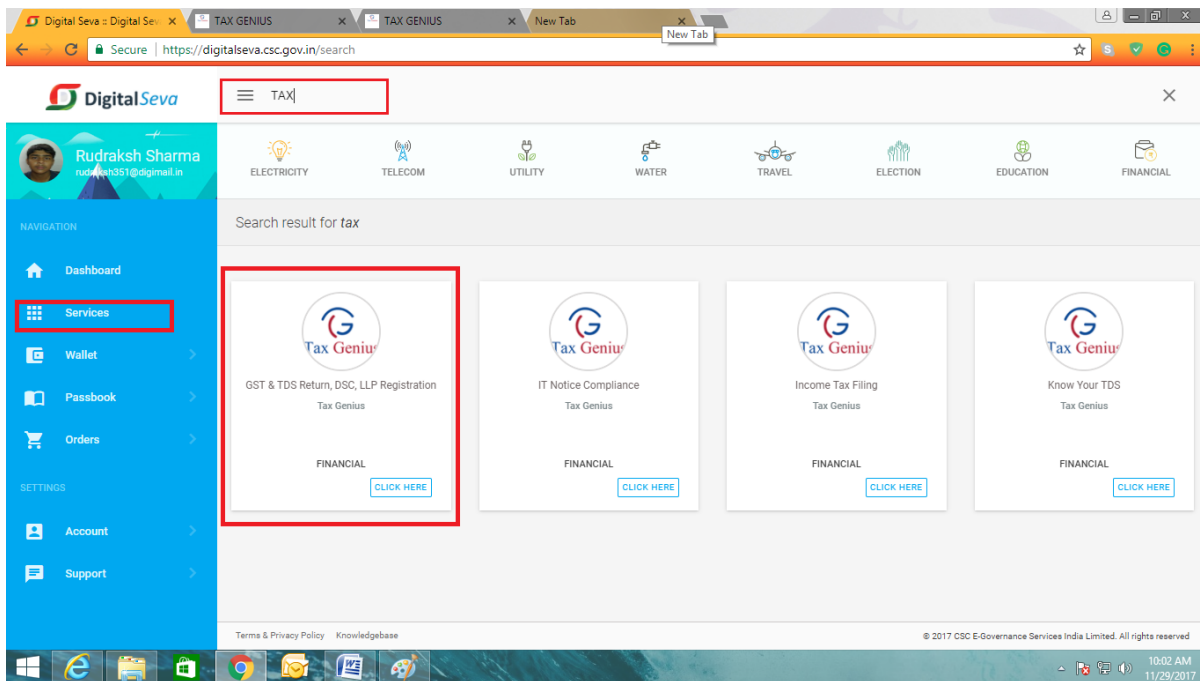


## *Processing of an Income Tax Filing Transaction (Salaried/citizen)*

On Successful login on CSC Portal, search with key word “TAX” for taxation services.

VLEs द्वारा सफल लॉगिन के बाद, सेवाओं के तहत, “TAX” सेवाओं की खोज करे।



Click on the Tax Services Icon of Tax Genius to get into the taxation services landing page. Taxation Services Landing page will appear as shown below.

कराधान सेवा लैंडिंग पृष्ठ में प्रवेश करने के लिए टैक्स जीनियस के कर सेवा चिह्न पर क्लिक करें। पृष्ठ नीचे दिखाए अनुसार दिखाई देगा।

Welcome




**TAX GENIUS SERVICES**

INCOME TAX FILING

KNOW YOUR TDS

IT NOTICE COMPLIANCE

GST RETURN FILING

TDS RETURN FILING

DIGITAL SIGNATURE CERTIFICATE

LLP / PVT LTD REGISTRATION

*Income Tax Filing: This Service Let you E-File your Income Tax Return and get your eligible TDS Refund. Processing Time 15 Days.*  
*Know Your TDS: This Service Let you know total Tax Credits of your PAN / Tax Deducted at Source(TDS). Processing Time 7 Days.*  
*IT Notice Compliance: Apply Here to submit Online Compliance for Income Tax Notice. Processing Time 7 Days.*  
*GST Returns: Apply here to file your GSTR-1/GSTR-2/GSTR-3/GSTR-3B/GSTR-4/GSTR-9(Monthly/Quarterly/Yearly). Service delivery time 5 Working Days.*  
*Quarterly TDS Return: Apply here to file your Quarterly TDS Returns (Form 24Q / Form 26Q). Service delivery time 7 Working Days*  
*Digital Signature Certificate: Apply here to get a DSC Class-2 in 7 working days.*  
*LLP / Pvt. Ltd. Registration: Apply here to register Limited Liability Partnership/ Private Limited Company. Service Time 40 Days.*

Maintained by :Tax Genius LLP
Visits:000655952

This Landing page contains all the taxation services offered by Tax Genius LLP.  
 इस पृष्ठ में टैक्स जीनियस एलएलपी की पेशकश की गई सभी कराधान सेवाएं शामिल हैं।

Click on the Income Tax Filing Icon to get into the GSTR filing service.  
 जीएसटी फाइलिंग सेवा में आने के लिए आयकर फाइलिंग आइकन पर क्लिक करें।



VLE Code : 500100100013

Email Id: info@taxgenius.co.in

Helpdesk: 08019448888 / 08096158888 (10AM to 6PM) (Mon-Sat)



SERVICES
TRANSACTIONS
SERVICE TRAINING MANUAL

DOWNLOAD FORMS

- Income Tax Filing Form
- Know Your TDS Form
- IT Notice Compliance Form
- GST Application Form
- Quarterly TDS Return Application Form
- Digital Signature Certificate Application Form
- LLP / Private Limited Company Registration Application Form

**TAX GENIUS SERVICES**

INCOME TAX FILING

KNOW YOUR TDS

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GST RETURN FILING

TDS RETURN FILING

DIGITAL SIGNATURE CERTIFICATE

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*Income Tax Filing: This Service Let you E-File your Income Tax Return and get your eligible TDS Refund. Processing Time 15 Days.*  
*Know Your TDS: This Service Let you know total Tax Credits of your PAN / Tax Deducted at Source(TDS). Processing Time 7 Days.*  
*IT Notice Compliance: Apply Here to submit Online Compliance for Income Tax Notice. Processing Time 7 Days.*  
*GST Returns: Apply here to file your GSTR-1/GSTR-2/GSTR-3/GSTR-3B/GSTR-4/GSTR-9(Monthly/Quarterly/Yearly). Service delivery time 5 Working Days.*  
*Quarterly TDS Return: Apply here to file your Quarterly TDS Returns (Form 24Q / Form 26Q). Service delivery time 7 Working Days*  
*Digital Signature Certificate: Apply here to get a DSC Class-2 in 7 working days.*  
*LLP / Pvt. Ltd. Registration: Apply here to register Limited Liability Partnership/ Private Limited Company. Service Time 40 Days.*

VLE NOTICE BOARD

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Visits:000661530

Now you can see the below Income Tax Filing Service Page. Click on IT Application Form to get a copy of the Application form.

अब आप नीचे आयकर फाइलिंग सेवा पृष्ठ देख सकते हैं आवेदन पत्र की एक प्रति प्राप्त करने के लिए आईटी आवेदन पत्र पर क्लिक करें।

The screenshot shows the 'INCOME TAX FILING' page on the Tax Genius portal. The left sidebar has a 'DOWNLOAD FORMS' section with the following links: 'Benefits of IT Filing', 'IT Service User Manual English', 'IT Service User Manual Hindi', 'Income Tax Filing Form' (highlighted in red), and 'Sample Form for ITR Filing'. The main content area is titled 'INCOME TAX FILING' and contains a form for entering details as per PAN CARD. The form includes the following fields: Applicant Name, Father Name, Applicant Address, Pin Code, PAN Number, Date of Birth, Applicant Mobile No, Applicant Email, Salaried/Self Employed, Whether TDS Deducted, State, Assessment Year, Citizen/VLE, VLE Mobile No, Aadhaar No, Bank Account No, IFSC Code, TAN No of Deductee, ITD Portal Password, Profit and loss Balance Sheet Required, and IT Service Application Form. The 'IT Service Application Form' field is highlighted in red with a red arrow pointing to it. The form also includes a 'Choose File' button and a 'No file chosen' message. The page footer shows the time as 11:08 AM on 5/8/2018.

Take a print of the downloaded Application form and fill the application form accordingly as given below

डाउनलोड किए गए आवेदन पत्र का एक प्रिंट लें और नीचे दिए गए अनुसार आवेदन फॉर्म भरें



**APPLICATION FORM**  
(For Filing of Income Tax Return)



\* REQUIRED DOCUMENTS: FOR SALARIED PERSONS FORM 16 PART A & B. \*\* FOR SELF EMPLOYED PERSON FORM 26AS or ITD Portal Password. \*

BLOCK A		APPLICANT DETAILS AS PER PAN CARD																				
Full Name *	JAMMALAMADAKA VENKATA SOMASUNDARAM																					
Father's Name *	JAMMALAMADAKA VENKATA SUBBRAHMANYAM																					
Date of Birth *	0	4	/	0	7	/	1	9	8	4	PAN *	X	X	X	P	X	1	2	3	4	X	
Address *	PLOT NO 599, ROAD NO 12C, HARIHARAPURAM, VANASTHALIPURAM,																					
	HYDERABAD						PIN Code *			5	0	0	0	7	0							
State	TELANGANA STATE						Mobile No. *			8	0	1	9	4	4	8	8	8	8			
Email *	jvs@taxgenius.co.in																					
Aadhaar Number				1	2	3	4	1	2	3	4	1	2	3	4							
Bank Account Number *	1	2	3	4	9	8	7	6	4	5												
Name of Bank *	STATE BANK OF INDIA						Branch Name			VANASTHALIPURAM												
IFSC CODE (Verify your ChequeBook or Bank Passbook for this Code) *	S						B			I			N			0	0	0	4	3	4	7
"www.incometaxindiaefiling.gov.in" Portal Password of Applicant *	Temp#1234																					
Select Assessment Year. * <input checked="" type="checkbox"/>	AY 2018-19 <input checked="" type="checkbox"/> (01-04-2017 TO 31-03-2018)																					
Whether Salaried or Self Employed <input checked="" type="checkbox"/>	Salaried <input type="checkbox"/>						Self Employed <input checked="" type="checkbox"/>															
BLOCK B		ANNUAL GROSS INCOME DETAILS																				
Income from Salary/ Pension(Attach Form 16)		Income from Business/Profession (Net Income)						Rs.5,45,000/-														
Income from House Property (Rental Income)	Rs.	Bank Interest / Lottery Income						Rs.14,500/-														
Income from Capital Gains (Sale of Assets)	Rs.	Agricultural Income (Not Taxable)						Rs.														
BLOCK C		EXEMPTIONS UNDER CHAPTER VI A (80C to 80U)																				
Interest on Housing Loan 24(B)	Rs. 45,000/-	Life Insurance Policy Premium Paid						Rs. 15,000/-														
Kids School Fee (2 Kids Only)	Rs.30,000/-	Medical Insurance 80 D/Medical Treatment 80DD						Rs.														
Housing Loan Principal Payment	Rs.22,500/-	House Rent Paid 80GG (Only for Self Employed)						Rs.														
FDs and Mutual Fund Contributions	Rs.	PF/PPF/NPS/						Rs.22,000/-														
Donations if any (Donee PAN must)	Rs.	Any Other Deductions						Rs.														
BLOCK D		NET INCOME																				
Gross Total Income	Rs.5,59,500/-	(minus) Total Exemptions			BLOCK - C TOTAL			Rs.1,34,800/-	=	NET INCOME			Rs.4,24,700/-									
IF TDS is deducted TAN number of Deductor/Employer	X	X	X	X	1	2	3	4	5	D	TDS If Any (Yes/No)*	Rs. 22,000/- (YES)										
Name of the Deductor / Employer	ABC CONSTRUCTIONS PVT LTD																					
<p>Note: Tax Genius calls the Applicant for collecting required information necessary for processing the Application. Income Tax Return will be filed within 10 working days subject to receipt of required full information from Applicant. Tax Genius reserves the right to reject any Application on any technical grounds beyond the control of Tax Genius / CSC SPV and refund the service charges collected. E-filing Acknowledgements will be send to Applicant's email ID or they can be collected from Concerned CSC Center. After receiving the Acknowledgements, Applicant shall Send signed ITR V form to CPC Bangalore address / e-Verify the same.</p> <p>Application will be processed within 10 Workingdays subject to receipt of full information (Form 16/ ITD Portal Password/Form 26AS) required for filing the tax returns. Tax Genius is not responsible for late payment fee or penalties. The Applicant and the Tax Genius LLP agree to submit to the exclusive jurisdiction of the Courts located in Hyderabad, India as regards any claims or matters arising under these terms &amp; conditions.</p>																						
<p align="center"><b>SELF EMPLOYED PERSON HAS TO FILL THE BLOCK - E FOR PREPARATION OF PROFIT &amp; LOSS A/C and BALANCE SHEET</b></p>																						
<p>** DECLARATION: I hereby declare that the details furnished above are true and correct to the best of my knowledge. Further I hereby authorize Tax Genius LLP to Register / Alter my Profile at www.incometaxindiaefiling.gov.in for accessing TDS particulars and filing my Tax Return. **</p>										<p align="center">//APPLICANT SIGNED// (Signature of the Applicant) *</p>												
<p align="center">Head Office: M/s. Tax Genius LLP, 5-7-1/599, Plot No 599WP, Hariharapuram, Vanasthalipuram, Hyderabad-500070. Ph: 8019448888</p>																						

BLOCK E		INFORMATION REQUIRED FOR TRADING, PROFIT & LOSS A/C AND BALANCE SHEET															
<b>** This Block should be filled by Self Employed Applicants who are having Income from Business/Profession **</b>																	
Business / Trade Name:		<b>LAKSHMI CONTRACT WORKS</b>															
BUSINESS EXPENDITURE PARTICULARS		RS.	BUSINESS INCOME PARTICULARS									RS.					
Opening Stock		0	Sales										0				
Purchases		0	Gross Receipts from Business/ Profession										12,50,000				
Salaries/ Wages		5,40,000	Closing Stock														
Electricity / Fuel Expenses																	
Shop or Business Premises Rent		60,000															
Telephone and Internet		12,400															
Printing and Stationery																	
Repairs and Maintenance																	
Interest on Business Loan		12,500															
Office Maintenance		14,000															
Sales Promotion/Advertisement																	
Taxes Paid (Ex. GST)		2,25,000															
Depreciation/Other Expenses		15,000															
LIABILITIES		RS.	ASSETS									RS.					
Share Capital		2,00,000	Furniture										1,50,000				
Provision for Expenses			Plant and Machinery														
Sundry Creditors		35,000	Vehicles/ Land & Buildings														
Business Loans from Banks (Out Standing on 31/03)		1,45,000	Sundry Debtors										45,000				
Unsecured Loans		15,000	Bank Balance as on 31st March(all Bank Accounts)										42,515				
			Cash Balance										5,450				
			Advances														
GST Number of the Applicant			0	1	X	X	X	P	X	1	2	3	4	X	1	Z	5
GST Business Turnover		Rs.12,50,000/-					GST (tax) Paid					Rs. 2,25,000/-					
Any Remarks or Message		Please Adjust 5,000,- Tax From my TDS Amount of 22,000/- and File for Refund of Rs.17,000/-															
<b>** DECLARATION: I hereby declare that the details furnished above are true and correct to the best of my knowledge. Further I hereby authorize Tax Genius LLP to Register / Alter my Profile at <a href="http://www.incometaxindiaefiling.gov.in">www.incometaxindiaefiling.gov.in</a> for accessing TDS particulars and filing my Tax Return. **</b>			<b>//SIGNED//</b> (Signature of the Applicant) *														
GUIDELINES AND IMPORTANT INFORMATION																	
AY 2018-19 Total Income (Gross Income- Exemptions) is not Taxable as per below Table.																	
1	Citizen Age Below 60 Years		Rs.2.5 Lakhs														
	Citizen Age 60- 80 Years		Rs.3 Lakhs														
	Citizen Age above 80 Years		Rs.5 Lakhs														
2	For Salaried Person Form 16 Part A & Part B is compulsory if TDS is Deducted. If TDS is not Deducted Only Application form is Enough. Form 16 Part A and Part B should contain the Employer TAN Number.																
3	For Self Employed Form 26AS or ITD Portal Password required if TDS is deducted. If TDS is not Deducted Only Application form is Enough.																
4	After Receiving the Acknowledgements, applicant has to sign ITR V (Income Tax Verification Form) and send the same to "CENTRALIZED PROCESSING CENTRE, Income Tax Department, Bangalore-560500". Alternatively he can e-verify the same with Aadhar OTP or Internet Banking.																
5	Refunds Claimed if any will be processed within 30 to 60 days on receipt of ITR V by CPC, Bangalore. In case of any Query regarding the Refunds Applicants can call the ITD Help line Number: 1800 425 2229																
6	Please Note every Welcome Email and Under process Email received from Tax Genius will have a Link "Download Sample Forms and Formats <a href="#">Click Here</a> ". This link contain all the required information relating to ITD Portal Password Reset , ITR V e-Verification Manual, Benefits of IT Filing, Income Tax Online Payment User Manual, etc.																
7	If applicants gets an email or SMS from Tax Genius regarding Missing Information, he/she can send the missing information to <a href="mailto:info@taxgenius.co.in">info@taxgenius.co.in</a>																
8	Generally Salaried Persons will not get any Refund because they will be taxed based on their net taxable income. But if any deductions missing at form 16 can be incorporated in IT return and get the refund to such extent.																
9	Application will be processed within 10 working days subject to receipt of full information form Applicant. On Receipt of Acknowledgement, Applicant should check his Bank Details and other information from the Computation Sheet. Applicant shall inform any changes to Tax Genius LLP within 7 working days for revising the return. Tax Genius LLP is not responsible if changes are																
10	Tax Genius LLP and CSC SPV are not responsible for Late Payment Fee / Penalties imposed by ITD.																
11	If TDS is not deducted do Write "Nil" at the Application form. If TDS deducted, Write Exact amount or "Yes".																
HELP LINE NUMBERS: 8019448888 / 8096158888 / 6300916929 (Morning 10 am to 5 pm)																	

Fill-in the form, Scan-it and Save-it on your Desktop.

फॉर्म को भरें, स्कैन करें, और सेव करें अपने डेस्कटॉप पर।

Through this application, Yearly Income Tax Returns Can filed. For Example, if you are applying for Income Tax Return for the AY 2017-18. Please go through the below process.

इस आवेदन के माध्यम से, वार्षिक आयकर रिटर्न दाखिल किया जा सकता है। उदाहरण के लिए, यदि आप लेखा वर्ष 2017-18 के लिए आयकर रिटर्न के लिए आवेदन कर रहे हैं

कृपया नीचे दी गई प्रक्रिया के माध्यम से जाएं

Fill the ITR CSC transaction form as per the details furnished in IT service application form.

सूचना प्रौद्योगिकी सेवा आवेदन पत्र में प्रस्तुत विवरण के अनुसार आईटीआर सीएससी लेनदेन फॉर्म भरें।

\* marked fields are mandatory.

\* चिह्नित क्षेत्र अनिवार्य हैं।

INCOME TAX FILING

Please Enter Details as per PAN CARD \* Fields are mandatory and attach Form 16

IF TDS IS DEDUCTED, FORM 16 PART A & B (FOR SALARIED PERSONS), FORM 26AS or ITD PORTAL PASSWORD (FOR SELF EMPLOYED) ARE MUST.

Applicant Name\* XXXXXXXXXXXXXXXXXXXX

Father Name\* XXXXXXXXXXXXXXXXXXXX

Applicant Address\* XXXXXXXXXXXXXXXXXXXX

Pin Code\* 110020

PAN Number\* ABCD4550L

Date of Birth\* 19-08-2000 (DDMMYYYY)

Applicant Mobile No\* 8888888888

Applicant Email\* abc@gmail.com

Salaried/Self Employed\* SALARIED

Whether TDS Deducted\* YES

State\* Delhi

Assessment Year\* 2018-2019

Citizen/VLE\* CITIZEN

VLE Mobile No\* 9999999999

Aadhaar No\* 000000000000

Bank Account No\* 0000000000000000

IFSC Code\* 000000000000

TAN No of Deductee

ITD Portal Password\* abc@123

Profit and loss Balance Sheet Required\* Turnover Less than 20 Lakhs

IT Service Application Form\* Choose File | No file chosen

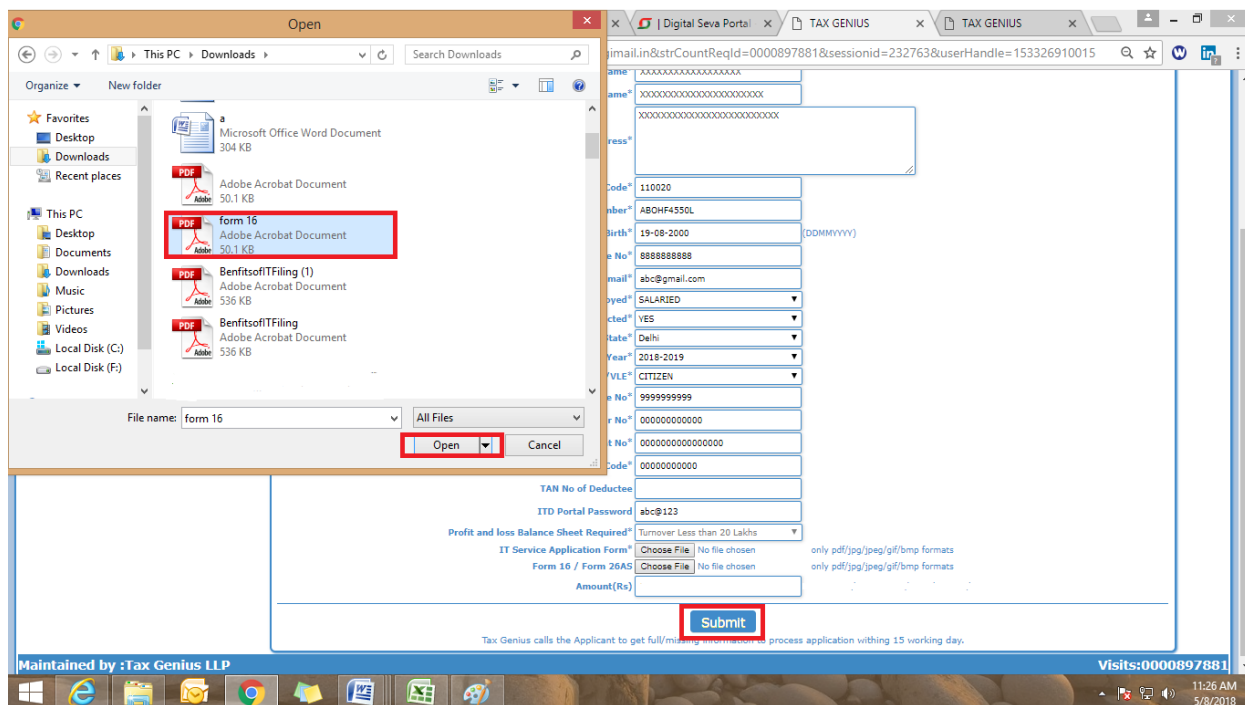
Form 16 / Form 26AS | Choose File | No file chosen

only pdf/jpg/jpeg/gif/bmp formats

only pdf/jpg/jpeg/gif/bmp formats

Kindly Upload Form 16 in the choose file column marked with **RED** colour and click on the submit button

कृपया लाल रंग के साथ चिन्हित फ़ाइल कॉलम में फॉर्म 16 अपलोड करें और सबमिट बटन पर क्लिक करें



“Browse” to upload the saved filled-in Application form which was downloaded at the beginning.

सेव किये गए आवेदन फॉर्म को अपलोड करने के लिए "ब्राउज़ करें"

A maximum permissible file size of 1 MB is only allowed. Alerts are shown when file size limit exceeds.

फ़ाइल आकार की अनुमति अधिकतम 1 MB है। जब फ़ाइल आकार की सीमा अधिक हो जाती है तो अलर्ट्स दिखाई देता है।

Click on SUBMIT button to process the transaction.

लेन-देन की प्रक्रिया के लिए SUBMIT बटन पर क्लिक करें

After Click on submit button VLE will be alerted whether all the required documents are submitted

SUBMIT बटन पर क्लिक करने के बाद VLE को सूचित किया जाएगा कि सभी आवश्यक दस्तावेज जमा किए गए हैं या नहीं।

**MAKE SURE COMPULSORY DOCUMENTS ARE UPLOADED:**  
**सुनिश्चित करें कि डिलीवरी दस्तावेज अपलोड किए गए हैं:**

IT Service Application Form.  
For Salaried Form 16 Part A and B with Valid Employer TAN Number

IT सेवा आवेदन पत्र।  
वेतनमान के लिए, फॉर्म 16 भाग A और B के साथ वैध नियोक्ता का TAN नंबर।

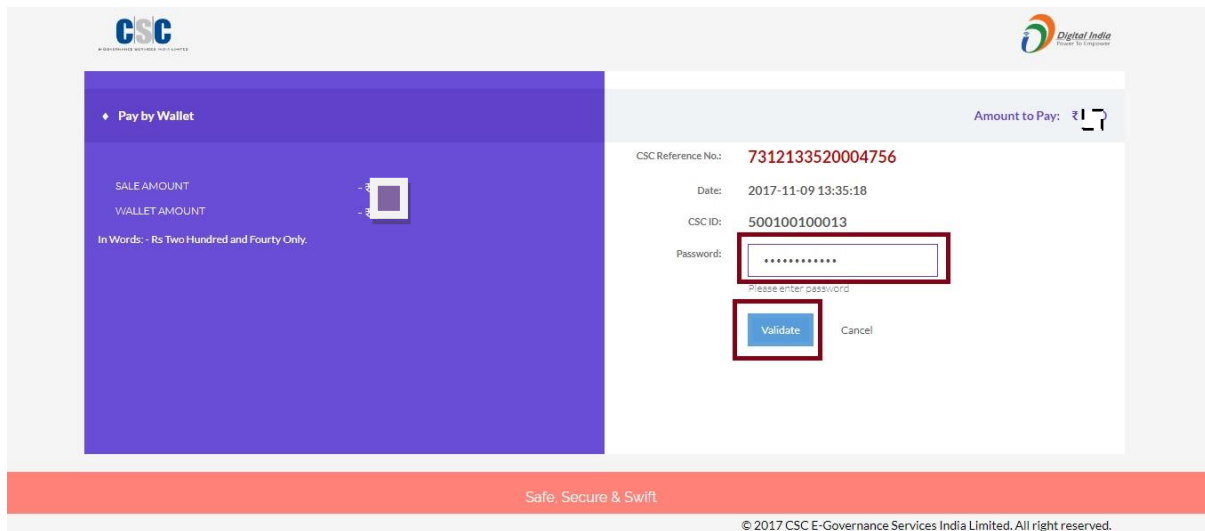
Click on OK button to process the transaction.

upon successful Submission, “Payment Details” screen will be displayed as below.

लेनदेन की प्रक्रिया के लिए ओके बटन पर क्लिक करें।



सफल प्रस्तुत करने पर, "भुगतान विवरण स्क्रीन" नीचे प्रदर्शित की जाएगी।



CSC

Pay by Wallet

SALE AMOUNT  
WALLET AMOUNT  
In Words: - Rs Two Hundred and Fourty Only.

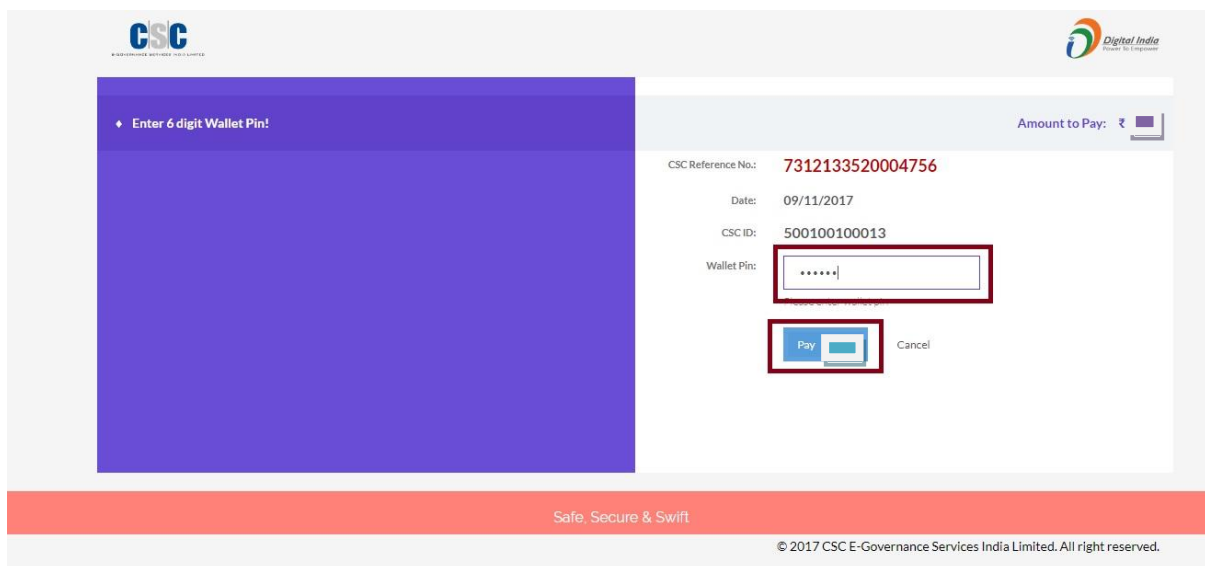
Amount to Pay: ₹ 200

CSC Reference No: 7312133520004756  
Date: 2017-11-09 13:35:18  
CSC ID: 500100100013  
Password: [masked]  
Please enter password  
Validate Cancel

Safe, Secure & Swift

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Enter "Transaction Password", Accept the Terms of Use and Click on "Validate".  
"लेनदेन पासवर्ड" दर्ज करें, उपयोग की शर्तों को स्वीकार करें



CSC

Enter 6 digit Wallet Pin!

Amount to Pay: ₹ 200

CSC Reference No: 7312133520004756  
Date: 09/11/2017  
CSC ID: 500100100013  
Wallet Pin: [masked]  
Pay Cancel

Safe, Secure & Swift

© 2017 CSC E-Governance Services India Limited. All right reserved.


Enter "Wallet PIN", Accept the Terms of Use and Click on "Pay Rs.xxx".

"वॉलेट पिन" दर्ज करें, उपयोग की शर्तों को स्वीकार करें और "Pay Rs.xxx" पर क्लिक करें।

Income Tax Return Filing Acknowledgment Receipt will be displayed as Shown below.  
In order to print the acknowledgement, Click on 'Print' button.


आयकर रिटर्न फाइलिंग पावती रसीद नीचे दिखाए अनुसार प्रदर्शित की जाएगी।

पावती को प्रिंट करने के लिए, 'प्रिंट' बटन पर क्लिक करें।




**Tax Genius**

VLE Code : 500100100013  
Email Id: info@taxgenius.co.in  
Helpdesk: 08019448888 / 08096158888 (10AM to 6PM) (Mon-Sat)




**CSC**  
e-Governance Services India Limited

SERVICESTRANSACTIONSSERVICE TRAINING MANUAL



**Tax Genius**



**CSC**  
e-Governance Services India Limited

Csc Tran No: 731213352004756  
Franchise Id: 500100100013  
Service Name: Income Tax Return  
Date Of Birth: 04-07-1984  
Pan Card: AXXP1234X  
Fees: Rs.200/-

**Receipt**  
Date: 09-11-2017  
TaxGen Tran No: ITR2017110913351849992  
Consumer Name: VEUVATA SOWASUNKARAJAM JAMMALAMADKA  
Mobile No: 9393668888  
Assessment year: 2017-2018  
GST: Rs.54/-  
Total Amount: 354  
[Print](#)

Note: Your Return will be processed in 15 days, please contact Tax Genius on 08019448888 / 07095058888 or info@taxgenius.co.in

**Terms & Conditions:**

1. Applicant should attach Form 16 / Form 16A / Form 26AS to the IT Application with Valid TAN and PAN numbers mentioned one it.
2. Tax Genius is not responsible for the delay in processing the application in case of required information is not submitted along with the Service Application Form.
3. Tax Genius is not responsible for the delay in processing the applications in case applicant is not responded when contacted via Mobile or Email ID provided at Application Form.
4. Clear and visible documents shall be scanned and upload.
5. Tax Genius reserves the right to reject the transactions on any technical / practical issues and informs the same to Applicant through SMS / Email.
6. User Charges collected from Applicant will be refunded for Rejected Transactions and same will be paid through concerned CSC centre in cash.
7. Applications will be processed only on release of the ITR form for the relevant AY by ITD.
8. On behalf of the applicant Tax Genius may register/ alter applicant profile at ITD Portal for processing the applications.
9. Applicant should verify all the details of his Acknowledgements thoroughly and should inform the Tax Genius in 7 days form the date of Filing for any corrections.
10. GSTIN: 56AAFT1204B1ZQ (Tax Genius LLP).
11. GSTIN: 07AADCC8991Q1ZQ (CSC e-Governance Services India Ltd).

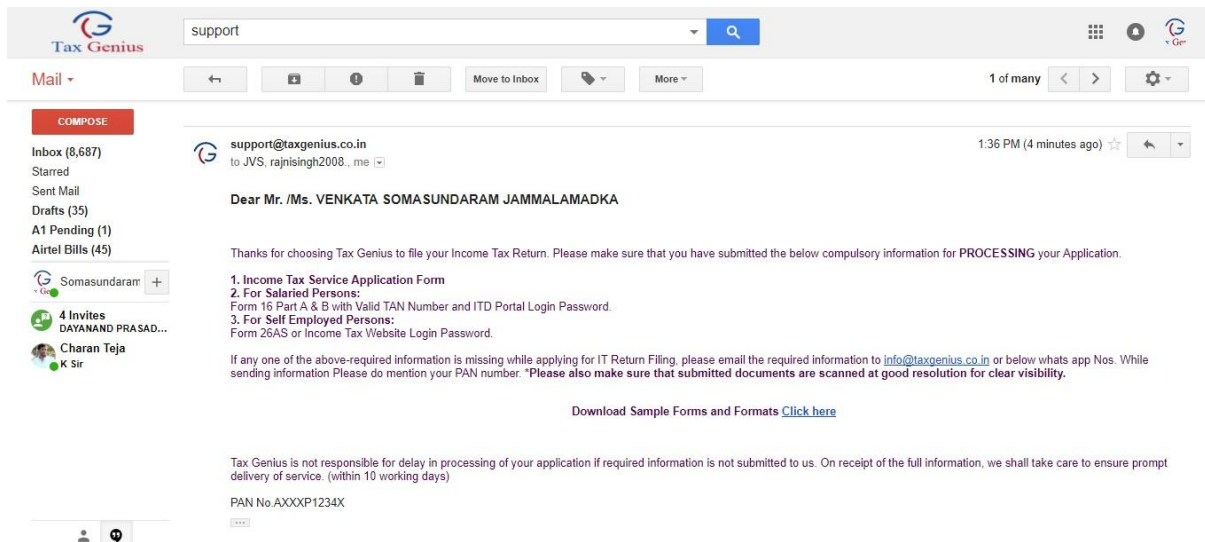
Maintained by :Tax Genius LLPVisits:0000666314

Upon successful completion of transaction, Confirmation Email & SMS for the above Transaction will be sent to the Applicant and VLE.

Given below is the copy of the email being sent to Applicant and VLE.

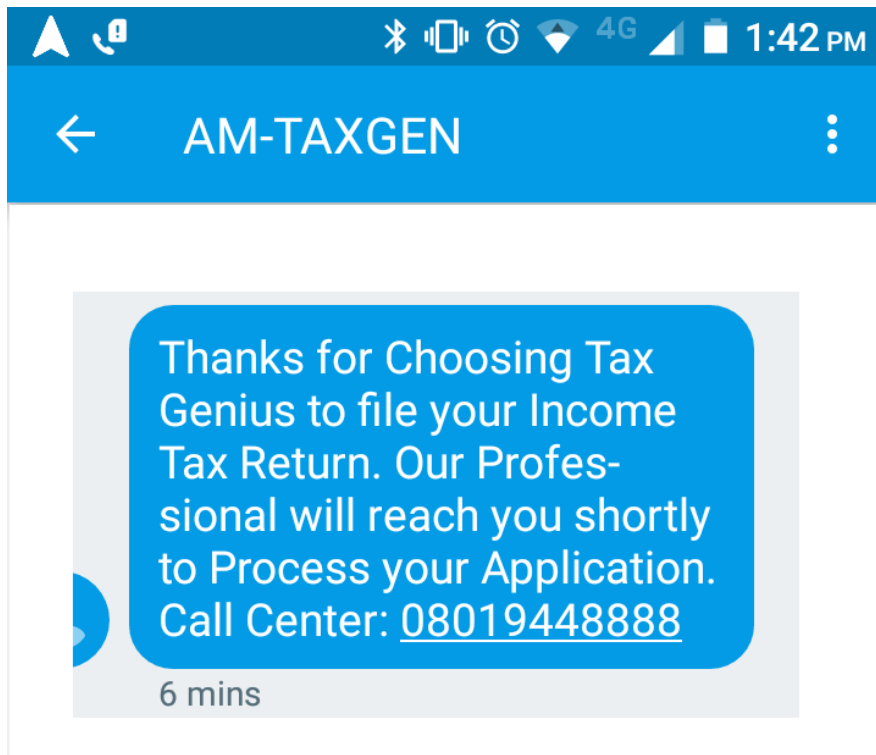
लेनदेन के सफल समापन पर, ऊपर दिए गए लेनदेन के लिए पुष्टिकरण ईमेल और एसएमएस आवेदक और वीएलई को भेजे जाएंगे।

नीचे दिए गए ईमेल की प्रतिलिपि आवेदक और वीएलई को भेजी जाएगी।



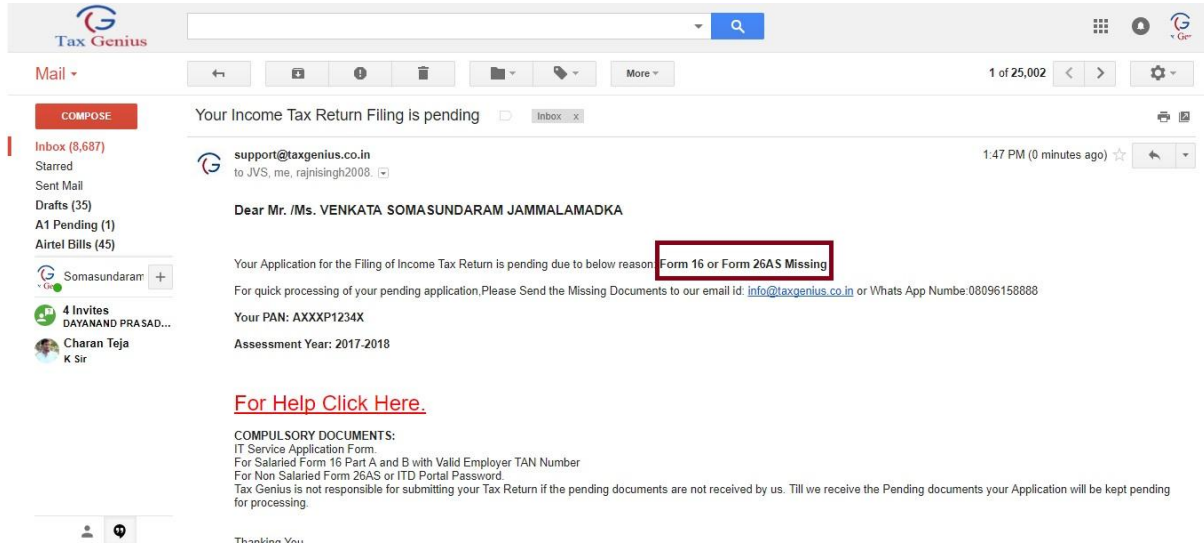
The copy of the SMS being sent to the Applicant and VLE, is given below.

आवेदक और वीएलई को भेजे गए एसएमएस की प्रतिलिपि नीचे दी गई है।



Upon successful transaction, Tax Genius verifies the application form and documents submitted and will inform the pending if any to the applicant and VLE through email and sms as shown below.

सफल लेन-देन पर टैक्स जीनियस आवेदन फॉर्म और दस्तावेजों की पुष्टि करता है तथा लंबित के बारे में आवेदक और वीएलई को ईमेल और एसएमएस के माध्यम से सूचित करेगा।



**Tax Genius**

Mail ▾

COMPOSE

Your Income Tax Return Filing is pending

support@taxgenius.co.in  
to JVS, me, rajnisingh2008.

1:47 PM (0 minutes ago)

Dear Mr./Ms. VENKATA SOMASUNDARAM JAMMALAMADKA

Your Application for the Filing of Income Tax Return is pending due to below reason: **Form 16 or Form 26AS Missing**

For quick processing of your pending application, Please Send the Missing Documents to our email id: [info@taxgenius.co.in](mailto:info@taxgenius.co.in) or Whats App Numbe:08096158888

Your PAN: AXXXP1234X

Assessment Year: 2017-2018

[For Help Click Here.](#)

COMPULSORY DOCUMENTS:  
IT Service Application Form  
For Salaried Form 16 Part A and B with Valid Employer TAN Number  
For Non Salaried Form 26AS or ITD Portal Password.  
Tax Genius is not responsible for submitting your Tax Return if the pending documents are not received by us. Till we receive the Pending documents your Application will be kept pending for processing.

Thanking You

Applicant or VLE can send the pending or missing documents as mention in the e-mail or SMS to [info@taxgenius.co.in](mailto:info@taxgenius.co.in)

To View the Transactional Reports

To get into the Reports, Click on “Transactions”

आवेदक या वीएलई ई-मेल या एसएमएस में उल्लेख के रूप में लंबित या अनुपस्थित दस्तावेज [info@taxgenius.co.in](mailto:info@taxgenius.co.in) पर भेज सकते हैं।

[लेनदेन संबंधी रिपोर्ट देखने के लिए](#)

रिपोर्ट में शामिल होने के लिए, "लेनदेन" पर क्लिक करें।

Choose a Valid 'From Date', 'To Date', required 'Status Type' and click on 'Get Details'.

Results are retrieved based on the performed Search Criteria. From the following screen you can see the transaction report. VLE can see the pending application remarks in the transaction report and submit the pending documents/information.

एक वैध 'तिथि से', 'तिथि करने के लिए', आवश्यक 'स्थिति प्रकार' चुनें और 'विवरण प्राप्त करें' पर क्लिक करें।

प्रदर्शन खोज मानदंड के आधार पर परिणाम पुनर्प्राप्त किए जाते हैं निम्न स्क्रीन से आप लेन-देन रिपोर्ट देख सकते हैं। वीएलई लेनदेन की रिपोर्ट में लंबित आवेदन टिप्पणियों को देख सकता है और लंबित दस्तावेजों / सूचनाओं को जमा कर सकता है।

LEDGEMENTS	PROCESS BY	PROCESS DATE	INCOME SOURCE	TDS(Y/N)	APPLICANT TYPE	APPLICATION STATUS	AMOUNT	PAYMENT REMARKS	STATE	REMARKS	ADDRESS
LEDGEMENT	-	-	SALARIED	NO	VLE	UNDER PROCESS	354	Successful	Punjab	-	VPO, KARIAM TEH, NAWANSHAHR DISTT.S.B.S. NIGAR
LEDGEMENT	-	-	SELF EMPLOYED	NO	CITIZEN	UNDER PROCESS	354	Successful	Jharkhand	-	AT+PO- HALDIPONKHAR, MANDAL PADA, EAST SINGHBHUPAL, BHARKHAN
LEDGEMENT	SOMA	09-NOV-2017	SELF EMPLOYED	YES	CITIZEN	UNDER PROCESS	354	Successful	Andhra Pradesh	Form 10 or Form 26AS Missing	5-7-1/599, PLOT NO 599WB, HARIDRAPURAM, VANASTHALIPURAM, HYDERABAD

'Acknowledgment' link will be active only for the Processed Transactions.

'स्वीकृति' लिंक केवल प्रोसेस्ड लेनदेन के लिए सक्रिय होगा ।

Login User : SOMA

HELP DESK / PENDING DOCS

CHANGE PASSWORD

VLE CODE	VLE MOBILE NO	TRANSACTION DATE	EMAIL	ASSESSMENT YEAR	APPLICATION FORM	ACKNOWLEDGEMENTS	PROCESS BY	PROCESS DATE	INCOME SOURCE	TDS(Y/N)	APPLICANT TYPE	APPLICATION STATUS
500100100013	8019448888	09-NOV-2017	JVS@TAXGENIUS.CO.IN	2017-2018	<a href="#">Download</a>	<a href="#">ACKNOWLEDGEMENT</a>	SOMA	09-NOV-2017	SELF EMPLOYED	YES	CITIZEN	PROCESSED

Click on the Acknowledgment link to get a copy of the acknowledgements.

A copy of the acknowledgements will be send to Applicant's email with a cc to VLE email.

स्वीकृति की एक प्रति प्राप्त करने के लिए पावती लिंक पर क्लिक करें।  
स्वीकार्यता की प्रति, आवेदक और VLE को ईमेल द्वारा भेजी जाएगी।

Mail - 1 of 25,003

COMPOSE

Your Income Tax Return Acknowledgement

Inbox

support@taxgenius.co.in  
to JVS, ms. rajsingh2005

1:51 PM (1 minute ago)

Dear Mr./Ms. VENKATA SOMA SUNDARAM JAMMALAMADKA

Thank You for choosing Tax Genius to file your Income Tax Return.

Click on the below link to download your Income Tax Return Verification Form (ITR V) and Computation Sheet with respect to the return of income filed for the AY 2017-2018 for your PAN: AXXXX1234X

[Download Acknowledgement](#)

**NOTE**

1. For any corrections or rectifications with respect to returns filed shall be informed to Tax Genius within 7 working days. Tax Genius is not responsible if corrections are not informed within 7 days.

2. Send the duly signed Form ITR-V (Income Tax Verification Form) to below Address

**CENTRALIZED PROCESSING CENTRE,  
Income Tax Department,  
Bangalore-560500.**

By **ORDINARY POST OR SPEED POST ONLY**, within 120 days from date of transmitting the data electronically. Form ITR-V shall not be received in any other office of the Income-tax Department or in any other manner.

Your Statement to Create the ITR V Acknowledgement is xxxxx1234x0071984

**Important Note:**

- After receiving the Acknowledgments, applicant should check his Bank Account No and IFSC code and shall inform Tax Genius if any corrections.
- Tax Genius is not responsible for refunds if the Signed ITR V is not sent to CPC Bangalore Address / e-Verify his ITR V.
- Please do not delete any email communication/ Intimation Emails received from ITD, which is required to process Revised Return / Refund Re-Issue Request.
- Applicant can check the ITRV Received Status and Refund Paid Status through Below Link: <http://www.taxgenius.co.in/CSC.html>

Kind Attention:

### Important Note:

1. After receiving the Acknowledgments, applicant should check his Bank Account No and IFSC code and shall inform Tax Genius if any corrections.
2. Tax Genius is not responsible for refunds if the Signed ITR V is not sent to CPC Bangalore Address / e-Verify his ITR V.
3. Please do not delete any email communication/ Intimation Emails received from ITD, which is required

to process Revised Return / Refund Re-Issue Request.

4. Applicant can check the ITRV Received Status and Refund Paid Status through Below Link: <http://www.taxgenius.co.in/CSC.html>

Kind Attention:

The Linking of PAN with Aadhaar can be done subsequently, but anytime before 31st December, 2017. Returns and Refunds will be processed only when Aadhaar is linked to PAN. Every Applicant is here by advised to Link the Aadhaar with PAN immediately. Tax Genius LLP is not responsible for process of IT Returns/Tax Refunds by ITD, if the Applicant is not linked his AADHAAR TO PAN.

You can Link the Aadhaar with the Below Link:

<https://www.incometaxindiaefiling.gov.in/e-Filing/Services/LinkAadhaarHome.html> OR  
Send SMS to 567678 or 56161 from your registered mobile number in following format:  
UIDPAN<12 digit Aadhaar><10 digit PAN>  
Example: UIDPAN 123456789123 XXXPX2124X

### महत्वपूर्ण लेख:

1. पावती प्राप्त करने के बाद, आवेदक को अपने बैंक खाता नंबर और आईएफएससी कोड की जांच करनी चाहिए और यदि कोई सुधार हो तो टैक्स जीनियस को सूचित करना चाहिए।
2. टैक्स जीनियस रिफंड के लिए ज़िम्मेदार नहीं है अगर हस्ताक्षरित ITR-V को सीपीसी बंगलोर एड्रेस में नहीं भेजा गया है या e-Verify नहीं किया गया।
- 3 कृपया ITD से प्राप्त कोई भी ईमेल संचार / सूचना ईमेल नहीं हटाएं, जो की संशोधित रिटर्न / रिफंड पुनः जारी करने की प्रक्रिया की कार्रवाई के लिए आवश्यक है।
14. आवेदक ITR-V प्राप्त स्थिति और रिफंड भुगतान स्थिति को नीचे लिंक के माध्यम से देख सकता है:  
<http://www.taxgenius.co.in/CSC.html>

### कृपया ध्यान दें:

आधार के साथ पैन का लिंक बाद में किया जा सकता है, परन्तु 31 दिसंबर, 2017 से पहले। रिटर्न और रिफंड केवल तभी प्रोसेस किए जाएंगे जब आधार को पैन से जोड़ा जाएगा। हर आवेदक को तुरंत पैन के साथ आधार लिंक करने की सलाह दी जाती है। टैक्स जीनियस ITD द्वारा आईटी रिटर्न / टैक्स रिफंड की प्रक्रिया के लिए ज़िम्मेदार नहीं है, यदि आवेदक अपने आधार को पैन के साथ नहीं जोड़ता है।

**आप नीचे दिए गए लिंक के साथ आधार लिंक कर सकते हैं:**

<https://www.incometaxindiaefiling.gov.in/e-Filing/Services/LinkAadhaarHome.html>

या

निम्न फार्मेट में अपने पंजीकृत मोबाइल नंबर से 567678 या 56161 पर एसएमएस भेजें:

UIDPAN<12 digit Aadhaar><10 digit PAN>

उदाहरण: UIDPAN 123456789123 XXXPX2124X

**धन्यवाद**