

IRCTC REGISTRATION MANUAL

Please note the following points before start IRCTC registration.

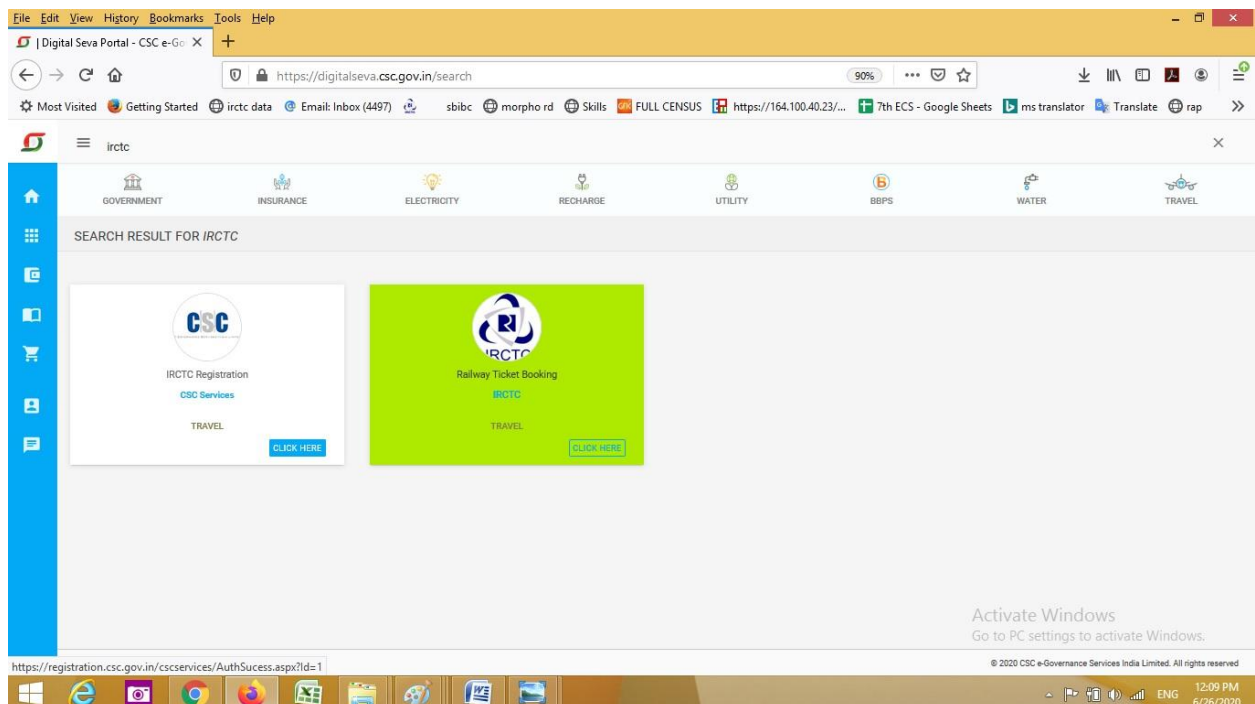
1. Kindly register with a new mobile number and email id.
2. If you want to register with your old email/mobile, please check the email/mobile having any other IRCTC id. If yes, you must close your existing personal IRCTC account or change some other email/mobile in the existing IRCTC account.
3. To avoid Aadhaar KYC issues in future, it is better to register Aadhaar linked email id/mobile no.
4. Clear Pan Card and Address proof should upload in the portal.
5. Please submit only your CSC address and upload the Center address proof.
6. Address must be mentioned in the proof of document. (Ex: Telephone bill, Rental Agreement and Bank Passbook etc)
7. Please avoid uploading Electricity Bill receipt as an address proof.

For more information about IRCTC activation code, Password problems:

Please write to arul4win@gmail.com with your CSC id and IRCTC id.

REGISTRATION PROCESS

Please login to Digital Seva Portal with your CSC id and Password in <https://digitalseva.csc.gov.in> and search IRCTC in the search bar and click IRCTC registration.



Click IRCTC agent registration form

The screenshot shows a web browser window displaying the IRCTC Agent Registration Form. The browser's address bar shows the URL: <https://registration.csc.gov.in/cscservices/Services/IRCTC/Home.aspx>. The page features the CSC logo and the Digital India logo. The main content area is yellow and contains the following text:

IRCTC AGENT REGISTRATION FORM

[IRCTC Agent Registration Form \(Rs. 1000/- Non Refundable Security Deposit\) CLICK HERE](#)

[Find Out Your IRCTC Agent Code CLICK HERE](#)

[For rejected document, kindly use this link to reupload CLICK HERE](#)

[For Mobile & E-Mail Update, kindly use this link to Update CLICK HERE](#)

For any Queries in registration, please contact us at our helpline numbers: 1800 3000 3468

1800-3000-3468
: 9.30 am to 6.00 pm (on all working days)
VLEs can register complaint on Digital Seva Portal
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At the bottom right, there is a watermark: "Activate Windows Go to PC settings to activate Windows."

Click Proceed button

The screenshot shows the same web browser window as the previous one, but the page has updated to show the following text:

IRCTC AGENT REGISTRATION FORM

It is mandatory for all the VLEs to register for the IRCTC credentials.

As a special scheme, a nominal charge of Rs 1000 shall be applicable for the IRCT registration from tomorrow onwards till further notice. All VLEs are requested to register themselves for IRCTC at the earliest.

For any Queries in registration, please contact us at our helpline numbers: 1800 3000 3468

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IRCTC agent registration form will be open. Please fill all mandatory fields with correct data.

IRCTC AGENT REGISTRATION FORM

1. OMT ID*

2. Full NAME*

VLE Full Name - First,Middle_Last

5. FATHER'S NAME*

6. DATE OF BIRTH(DOB)*
Date Format:(ddmmYYYY)

7. GENDER* Male Female

8. PAN Card No.*

9. UIDAI NO

Enter Mobile Number never used for IRCTC ticket booking

10. MOBILE NO.*

11. FAX NO.

Enter E-mail Id never used for IRCTC ticket booking

12. E-MAIL ID*

13. STATE*

14. DISTRICT*

Activate Windows
Go to PC settings to activate Windows.

Please upload your Pan Card and Address Proof. Then Click pay & submit button to pay application fee from your wallet.

13. STATE*

14. DISTRICT*

15. PIN CODE*

16. RESIDENCE ADDRESS*

16(A). OFFICE ADDRESS*

17. Upload PAN Card of VLE*
Please upload .jpeg file upto 100KB only
 No file selected.

vle सिर्फ अपने पैन कार्ड प्रमाण पत्र अपलोड करें।

18. Upload CSC Centre Location Address Proof*
 No file selected.
Please upload .jpeg file upto 100KB only

सी एस सी केंद्र जहाँ बस रहा है वहाँ का Address प्रूफ अपलोड करें।

19. Terms & Conditions* I Agree to Terms & Conditions [Click Here \(Download and read terms & conditions\)](#)

Rs. 1000/- Non Refundable Security Deposit will be taken through CSC Wallet

1800-3000-3488
: 9.30 am to 6.00 pm (on all working days)
VLEs can register complaint on Digital Seva Portal
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Activate Windows
Go to PC settings to activate Windows.

Thank You!